

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of March 17, 2009 Cabinet Meeting
Date: March 19, 2009

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Cosby, DeHaven, Horton, Hutchins, Kocher, Niewoonder and Schlack

TBO Discussion

- a. Personnel Items – heard an update on the filling of the director of facilities position.
- b. Reality Checks – no new items reported.
- c. Kudos! were given to:
 - o Jenny Buysse and Mary Lawrence for leading the book discussions.
 - o Mark Sloan for helping to streamline the parking validation downtown.
- d. Other TBO Items:
 - o Engaging Everyone –mentioned being better able to identify others’ strengths.
 - o Brutal Facts – every Cabinet member was asked to share at next week’s meeting one positive thing we are doing and one item for the “stop doing it” list.
- e. Book Discussion – Patricia led the discussion on chapter six of “Good to Great.

Approval of Minutes

The minutes of the March 10, 2009 meeting were approved as amended.

Other

- Agreed that two college-wide meetings will be held on Friday, March 20.
- Information Builders, Inc. has been selected to help us with our business intelligence project.
- Facilities Services installed its first low water usage facilities in the unisex bathroom.
- Access, safety and security considerations for the wind turbine are being reviewed.
- Consultants have been hired to evaluate and put a plan together for improving the safety and security of our campuses.
- The next lunch and learn is scheduled for April 9 on the strength topic of “competition.”

Other Discussion Items

- **Travel – the following items were reported for the record:**
 - o Keaton Neilson will attend a Police Wellness Instructor course at Schoolcraft College, May 11-15.

- Megan Butzloff, Gina Fischer, Elspeth Inglis, Pat Norris, Donna Odom, and Katie Wegman will visit the Krasl Art Center in St. Joseph to view the Wing Young Huie Exhibition before it comes to our museum.
- Dave Lynch and Ryan Cummings attended an IT and Watchman Movie event hosted by Intelligent Connections in Grand Rapids on March 12.
- Judy Rose will attend the SHRM Coordinators Conference in Nashville, May 13-15 – no cost to the college.
- **Grants**
 - Additional requests for KAFI sponsorships were approved.
 - Bruce reported that KVCC has joined a consortium of several other community colleges. The consortium, with West Shore serving as fiscal agent, is submitting a couple of grant requests relating to wind and solar energy.

Next Meeting – The next Cabinet meeting is scheduled for Tuesday, March 24 and will begin at 8:30 a.m. in the Board Room.